

Mind in Harrow Trustee Application Form

Surname:	Full First Names:
Telephone No. (mobile):	Telephone No. (landline home / work):
Email:	
Address:	
Postcode:	Date of Birth (for Charity Commission registration):

Supporting Statement

Please answer these questions in your statement:

- what has attracted you to be a Trustee of Mind in Harrow?
- What are your experience and skills in relation to the Trustee Person Specification?

(Please note: this information will be made available at the Mind in Harrow Annual General Meeting to support your nomination)

References

Please give names and addresses of two people to whom we may apply for references. They should have known you for at least two years and be able to speak about your suitability as a Mind trustee. They should not be related to you or living with you. One referee should be someone who has known you in a professional capacity, such as an employer or support worker etc.

Reference 1	Reference 2
Name:	Name:
Address:	Address:
Telephone:	Telephone:
Email:	Email:

DBS Checks

Because Mind in Harrow works with vulnerable people, it is our policy to carry out CRB checks on all staff, trustees, and volunteers. We comply with the DBS Code of Practice and undertake not to discriminate unfairly against any subject of a Disclosure on the basis of conviction or other information revealed. A copy of our *Recruitment of ex-offenders* policy is available on request. We encourage all applicants to provide details of any criminal record at the earliest stage in the application process. We request that this information be sent under separate, confidential cover to the CEO at Mind in Harrow, and we guarantee that it will only be seen by those who need to see it as part of the recruitment process.

Eligibility

Under the Charities Act 2011, some people are disqualified from becoming trustees, including: anyone under 16; anyone who has an unspent conviction for an offence involving deception or dishonesty; anyone who is an undischarged bankrupt; anyone who has been removed from trusteeship of a charity by the Court or the Charity Commission for misconduct or mismanagement; and anyone under a disqualification order under the Company Directors Disqualification Act 1986.

Declaration

I agree to be nominated for election onto the Board of Directors of Mind in Harrow and confirm that I am eligible for nomination.

Signature	Date

Please return completed form to: Mark Gillham, Company Secretary, Mind in Harrow, 132-134 College Road, Harrow HA1 1BQ. m.gillham@mindinharrow.org.uk

Please also complete name & address section of the Nomination Form attached and sign the declaration on that form also. Many thanks.



NOMINATION FORM

for election to the Board of Directors

As members of Mind in Harrow, we submit the following nomination for election onto the Board.

Surname:	Full First Names:
Address:	

Signature of member proposing: Date:

Signature of member seconding: Date:

ELIGIBILITY

Under the Charities Act 2011, some people are disqualified from becoming trustees, including: anyone under 16; anyone who has an unspent conviction for an offence involving deception or dishonesty; anyone who is an undischarged bankrupt; anyone who has been removed from trusteeship of a charity by the Court or the Charity Commission for misconduct or mismanagement; and anyone under a disqualification order under the Company Directors Disqualification Act 1986.

DECLARATION

I agree to be nominated for election onto the Board of Directors of Mind in Harrow and confirm that I am eligible for nomination.

SIGNATURE OF NOMINEE: **DATE:**

Please return to Mark Gillham, Company Secretary, Mind in Harrow, 132-134 College Road, Harrow HA1 1BQ.